



LEAD HOUSEKEEPER | Fulltime

Starting at \$20 - \$21/hour with benefits & matching 401K

Cover letter/resume to careers@theacademyboulder.com

Academy Boulder. A vision. A place. A perspective. Three extraordinary communities nestled on the beautiful hillsides of Boulder, Colorado, designed and staffed to offer excellence in senior living for those looking for life's next best.

In the role of Housekeeper, you will be responsible to maintain Academy Boulder's interiors, including residents' apartments and bungalows, in a clean and sanitary fashion and in a courteous and friendly manner.

QUALIFICATIONS IN BRIEF

- Prior related experience in housekeeping preferred
- Demonstrated Customer Service orientation
- Effective communication skills in English
- General knowledge of sanitation and safety practices
- Ability to perform housekeeping duties
- Previous team Lead experience preferred
- Works well and patiently with older adults respecting their needs, deficits and dignity

RESPONSIBILITIES

- Provide general housekeeping for both the Community as a whole and individual residential apartments and individual bungalow homes. This includes, but is not limited to: vacuuming, dusting, and cleaning the main entry way, common areas, dining room, hallways, patios, and resident apartments and bungalows.
- Individual residential apartments and individual bungalow homes also include cleaning and defrosting refrigerators (as needed), changing the bed and linens and making sure adequate linen supplies are in each apartment and bungalow. Turning mattresses (with assistance) as necessary and emptying waste baskets.
- Provide deep cleaning of apartments and bungalows as needed. Pay special attention to the main entry area, with focus on carpets, plants, pictures, railings, windows, light fixtures and surface areas.
- Launder all linens by washing and drying in the laundry facilities provided.
- Follow Academy Boulder's sanitation and safety procedures. Details regarding the housekeeper's cleaning responsibilities can be found in the Academy Boulder Community Care Guidelines.
- Complete weekly and monthly inventories of cleaning supplies, chemicals, toilet paper, linen and other items.
- When needed spot check rooms using the housekeeping evaluation checklist.
- Other duties as assigned.

Academy Boulder is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, national origin, age, sex, religion, disability, sexual orientation, marital status, military or veteran status, gender identity or expression, or any other basis protected by local, state, or federal law.